

MID TERM REVIEW WORKSHOP

Activity M.3

1

28th February 2019

Venue: DURA premises – Street Branitelja Dubrovnika 15, 20000 Dubrovnik.

Programme overview

After the first year of project implementation, it is time for partners and WP Leaders to review progress against the approved plan (Application Form) and to discuss whether the project is doing the right things, doing them well, and influencing others.

This review process is equally as important for the project and for individual partners. Reflection will assist them to consider what they set out to achieve, if this is realistic, and if required potentially refit project activities or targets.

Partners will then come together to agree on how the project shall proceed in the future and how they will achieve success.

Workshop purpose

This workshop supports project partners to reflect on the first year of project implementation and discuss on the way forward.

Furthermore it aims at presenting and reviewing the project targets based on performance indicators set in the approved Application Form with particular attention to:

- Project Specific Objectives
- Project outputs achievement
- Target Groups Reached
- Project deliverables

Learning outcomes

By the end of this workshop partners and WP Leaders shall be able to:

- ❖ reflect on their own and on projects' goals;
- ❖ review progress made to date;
- ❖ identify any barriers and find ways to overcome them;



- ❖ if appropriate amend goals;
- ❖ define future steps and ways to achieve them;
- ❖ commit to a collective focus for success.

Workshop inputs

1. Application Form (last version)
2. Mid-term review workshop presentations prepared by WP Leaders
3. Project Progress Report for Period 2
4. Additional information provided for Project Progress Report for Period 2
5. Table of deliverables
6. Risk register & contingency plan

Workshop outputs

- Presentations of all WP leaders
- Report of the mid-term review workshop (Deliverable M.3.2)

Workshop timings 9am – 1pm

Agenda:

- (9.15 -9.30) LP – UNITE: General progress of project implementation
- (9.30-10.15) PP8-DURA: WPT1 mid term results;
- (10.15-11.00) PP3-UNIVE: WPT2 mid term results;
- (11.00-11.30): *coffee break*
- (11.30-12.00) LP – UNITE: WPT3 mid term results;
- (12.00-12.30) PP6-UNIIO: WPC mid term results
- (12.30-13.00) Panel discussion and wrap-up

